MadCap Software

# Analyzer Guide

Flare 10

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CHAPTER 1

# About Analyzer

Analyzer is a tool that lets you scan your project to find and fix issues, as well as create reports that display the information captured. There are two versions of Analyzer—internal and external. To take full advantage of the power of Analyzer, you must purchase the full external version, which provides access to all of the features. The internal Analyzer is a lighter version that is built in to the Flare interface, allowing you to use some Analyzer features.

## Internal Analyzer

You can use the internal Analyzer by selecting **View>Project Analysis**. This opens a submenu that allows you to analyze your project for the following.

- **Broken Bookmarks** You can view a list of files with broken bookmarks. You can see the bookmark destination that the link is trying to find, the link text, the link tag, and other information. You can also open the file where the broken link is located so that you can fix it. See "Viewing Broken Bookmarks" on page 15.
- **Broken Links** You can view a list of files with broken links. You can see the file that the link is trying to find, the link text, the link tag, and other information. You can also open the file where the broken link is located. See "Viewing Broken Links" on page 13.
- **Database Errors** You can view miscellaneous errors that may occur regarding the Analyzer database. These happen when your project contains data not compatible with the Analyzer database. If a file is listed in this pane, it will not be included in any analysis or suggestions. If your project contains database errors, please contact MadCap Software's technical support team for help. See "Viewing Database Errors" on page 17.
- **Files With Changes** You can view a list of files with tracked changes (and annotations). You can then open the file where the changes are located and deal with them appropriately (e.g., accept or reject changes). See "Viewing Files with Changes" on page 19.
- **Files With Annotations** You can view a list of files with annotations. You can open the file where the annotations are located and deal with them appropriately. See "Viewing Files with Annotations" on page 21.
- **Topics Not In Index** You can view a list of all topics where you have not yet inserted index keywords. Therefore, no references to those topics will be found in the generated index. You can also double-click a row to open the topic in question. See "Viewing Topics Not Indexed" on page 23.
- **Topics Not In Selected TOC** You can view a list of all topics that have been created in the project, but they have not yet been linked to any items in a TOC. You can also double-click a row to open the topic in question. See "Viewing Topics Not in a TOC" on page 25.

You can also create reports to capture much more information about your project. See "Reports" on page 27.

## External Analyzer

The external Analyzer is an application purchased separately from Flare. If you have the external Analyzer installed, you can open it from **Tools>MadCap>MadCap Analyzer** in Flare. This version is more robust than the internal Analyzer and allows you to use many additional features.

For for details about these features, see the **madcapsoftware.com** website, or download a free trial of the external Analyzer and refer to its online Help.

## Enable/Disable Analyzer Scans

You can enable or disable the collection of different types of information when Analyzer scans a project for possible issues and problems. Also, by disabling scans, you may find that your system performance is improved somewhat. In addition to disabling scans, you can limit the number of results returned. See "Enabling Analyzer Scans" on page 9.

CHAPTER 2

# Enabling Analyzer Scans

You can enable or disable the collection of different types of information when Analyzer scans a project for possible issues and problems. Also, by disabling scans, you may find that your system performance is improved somewhat. In addition to disabling scans, you can limit the number of results returned.

***HOW TO ENABLE ANALYZER SCANS***

1. Open Flare, but do not open a project yet.
2. Do one of the following, depending on the part of the user interface you are using:
   - **Ribbon** Select **File>Options**.

     You can use the Options dialog to switch between ribbons and the classic tool strip layout. For more information see the online Help.

     Keep in mind that the smaller the application window becomes, the more the options in a ribbon shrink. Therefore, you might only see a small icon instead of text, or you might see only a section name displayed with a down arrow to access the options in it. You can hover over small icons to see tooltips that describe them. You can also enlarge the application window or click one of the section drop-downs in the ribbon to locate a hidden feature.
   - **Menu** Select **Tools>Options**.

   The Options dialog opens.
3. Select the **Analyzer** tab.

4. Enable or disable any of the following:
   - **Collect Segments** Select this check box if you want Analyzer to collect segments of text while scanning your project. Segment collection allows you to view information about your project such as frequent segments found and index keyword suggestions.
   - **Collect Variable Prospects** Select this check box if you want Analyzer to look for text that you might want to convert to variables.
   - **Collect Snippet Prospects** Select this check box if you want Analyzer to look for text that you might want to convert to snippets.
   - **Collect Local Style Prospects** Select this check box if you want Analyzer to look for places where you have applied local formatting and might want to apply styles to those areas instead.
   - **Collect Embedded Stylesheet Prospects** Select this check box if you want Analyzer to look for style information (embedded styles in <style> elements) in your topic files. Disabling this scan limits the results found in the style reports.

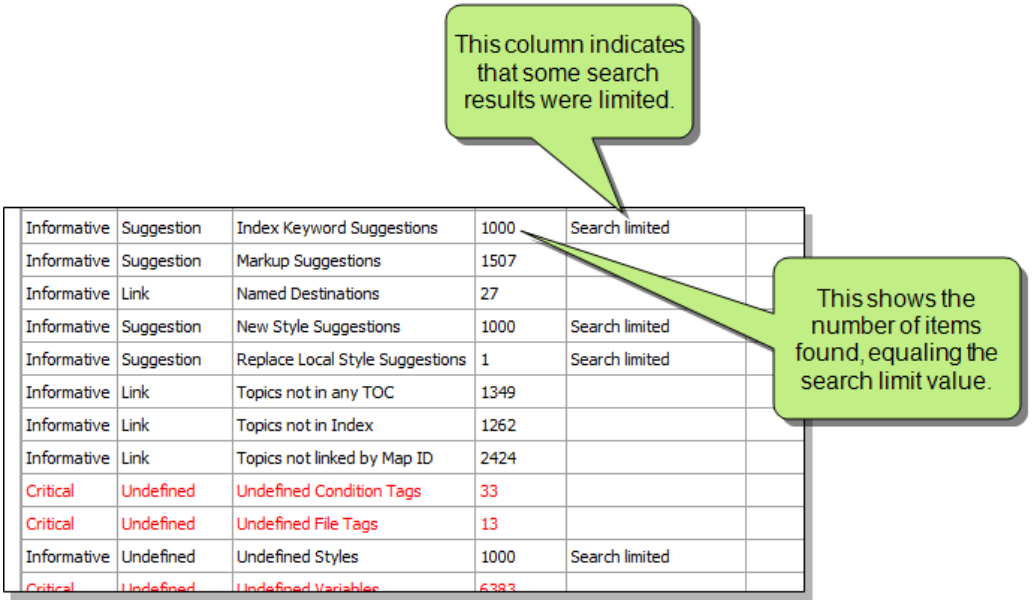
     **Note:** You should select this option if you have imported topics that have embedded styles. Otherwise, it is not usually necessary to select this option.
   - **Collect Accessibility Prospects** Select this check box if you want Analyzer to look for text where you might want to add web accessibility features (e.g., captions, alternate text).
   - **Collect Markup Prospects** Select this check box if you want Analyzer to look for a variety of XHTML markup issues in your content (e.g., extra spaces, empty attributes). You can open the affected files and clean up the markup in them. You may be able to fix some issues in the XML Editor, but other issues may require you to open the behind-the-scenes code in the Internal Text Editor.

**Note:** In order for these options to be effective, you must set the options before opening your project. If you have your project open and a scan is in process, setting these options will not improve your system performance.

5. You can click in the **Search Limits** field to limit the number of results returned from some Analyzer reports. You can limit the search results to 100, 500, 1000, or 5000. If All is selected, there are no limitations for the search results. You might want to use this new feature to improve performance.

   When a limit is selected, it is applied to the following window panes and reports:

   - Index Keyword Suggestions
   - New Style Suggestions
   - Replace Local Style Suggestions
   - Undefined Styles




| | | | | | |
|---|---|---|---|---|---|
| Informative | Suggestion | Index Keyword Suggestions | 1000 | Search limited | |
| Informative | Suggestion | Markup Suggestions | 1507 | | |
| Informative | Link | Named Destinations | 27 | | |
| Informative | Suggestion | New Style Suggestions | 1000 | Search limited | |
| Informative | Suggestion | Replace Local Style Suggestions | 1 | Search limited | |
| Informative | Link | Topics not in any TOC | 1349 | | |
| Informative | Link | Topics not in Index | 1262 | | |
| Informative | Link | Topics not linked by Map ID | 2424 | | |
| Critical | Undefined | Undefined Condition Tags | 33 | | |
| Critical | Undefined | Undefined File Tags | 13 | | |
| Informative | Undefined | Undefined Styles | 1000 | Search limited | |
| Critical | Undefined | Undefined Variables | 6383 | | |

6. Click **OK**.

CHAPTER 3

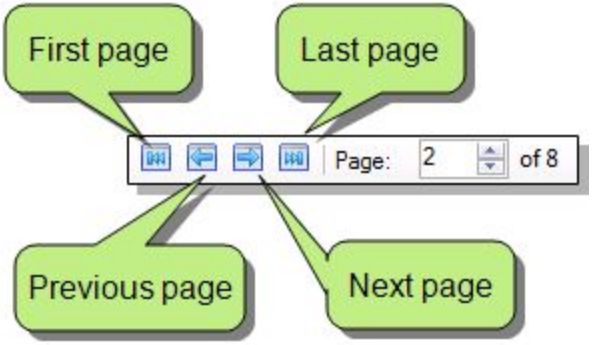
# Viewing Broken Links

You can view a list of files in your project where a broken link is located. You can see which file it is trying to find, the link text, the link tag, and other information. You can also open the file where the broken link is located. The broken link is highlighted so that you can easily fix it.

***HOW TO VIEW AND FIX BROKEN LINKS***

1. Open a content file (e.g., topic).
2. Do one of the following, depending on the part of the user interface you are using:
   - **Ribbon** Select the **View** ribbon. In the **Analysis** section, select **Project Analysis>Broken Links**.
   - **Menu** Select **View>Project Analysis>Broken Links**.
3. To see more of the information in the window pane, drag the divider bar to make the pane wider:
   - **File** Displays the name of the file where the broken link occurs.
   - **Folder** Displays the folder where the file is found.
   - **Link** Displays the link that is broken (e.g., the path and name of the topic in question).
   - **Type** Displays the type of broken link (e.g., missing file).
   - **Link Text** Displays the text in the source topic that is being used as the link.
   - **Link Tag** Displays the style used for the link. For example, if a regular text hyperlink is used, you will see "a" in this column.
   - **Extension** Displays the file extension that the link is not finding (e.g., .htm, .jpg).

4. If a certain number of items have been found, page navigation buttons in the local toolbar may be enabled. You can use these buttons to go to additional pages to display more items.




5. Double-click the row that you want to correct. The file opens in the appropriate editor or dialog. For example, if the link appears in a topic, the XML Editor opens with the broken link highlighted.
6. Redirect the link as necessary (e.g., right-click on the link and select **Edit Hyperlink** or **Select New Snippet**).

CHAPTER 4

# Viewing Broken Bookmarks

You can view a list of files with broken bookmarks. You can see the bookmark destination that the link is trying to find, the link text, the link tag, and other information. You can also open the file where the broken link is located so that you can fix it.

***HOW TO VIEW AND FIX BROKEN BOOKMARKS***

1. Open a content file (e.g., topic).
2. Do one of the following, depending on the part of the user interface you are using:
   - **Ribbon** Select the **View** ribbon. In the **Analysis** section select **Project Analysis>Broken Bookmarks**.
   - **Menu** Select **View>Project Analysis>Broken Bookmarks**.
3. To see more of the information in the window pane, drag the divider bar to make the pane wider:
   - **File** Displays the name of the file where the broken link occurs.
   - **Folder** Displays the folder where the file is found.
   - **Link** Displays the link that is broken (e.g., the path and name of the topic in question).
   - **Type** Displays the type of broken link (e.g., missing file).
   - **Link Text** Displays the text in the source topic that is being used as the link.
   - **Link Tag** Displays the style used for the link. For example, if a regular text hyperlink is used, you will see "a" in this column.
   - **Extension** Displays the file extension that the link is not finding (e.g., .htm, .jpg).

4. If a certain number of items have been found, page navigation buttons in the local toolbar may be enabled. You can use these buttons to go to additional pages to display more items.
5. Double-click the row that you want to correct. The file opens in the appropriate editor or dialog. For example, if the link appears in a topic, the XML Editor opens with the broken link highlighted.
6. Redirect the link as necessary (e.g., right-click on the link and select **Edit Hyperlink** or **Edit Cross-Reference**).

CHAPTER 5

# Viewing Database Errors

You can view miscellaneous errors that may occur regarding the Analyzer database. These happen when your project contains data not compatible with the Analyzer database. If a file is listed in this pane, it will not be included in any analysis or suggestions. If your project contains database errors, please contact MadCap Software's technical support team for help.

***HOW TO VIEW DATABASE ERRORS***

1. Do one of the following, depending on the part of the user interface you are using:
   - **Ribbon** Select the **View** ribbon. In the **Analysis** section select **Project Analysis>Database Errors**.
   - **Menu** Select **View>Project Analysis>Database Errors**.

   The Project Analysis window pane opens, with the Database Errors option selected from the drop-down menu at the top. The area at the bottom of the window pane displays all database errors found.
2. To see more of the information in the window pane, drag the divider bar to make the pane wider:
   - **File** Displays the name of the file.
   - **Folder** Displays the folder where the file is found.
   - **Description** Displays a description of the error. When contacting MadCap technical support, you should provide the information in this column.
3. If a certain number of items have been found, page navigation buttons in the local toolbar may be enabled. You can use these buttons to go to additional pages to display more items.

**Note:** You can also include this information in reports that you create.

CHAPTER 6

# Viewing Files with Changes

You can view a list of files with tracked changes (and annotations). You can then open the file where the changes are located and deal with them appropriately (e.g., accept or reject changes).

***HOW TO VIEW FILES WITH CHANGES***

1. Do one of the following, depending on the part of the user interface you are using:
   - **Ribbon** Select the **View** ribbon. In the **Analysis** section select **Project Analysis>Files With Changes**.
   - **Menu** Select **View>Project Analysis>Files With Changes**.

   The Project Analysis window pane opens, with the "Files With Changes" option selected from the drop-down menu at the top. The area at the bottom of the window pane displays all topics in your project where tracked changes have been made.
2. To see more of the information in the window pane, drag the divider bar to make the pane wider:
   - **File** Displays the name of the file.
   - **Title** Displays the properties title of the file (if any).
   - **Folder** Displays the folder where the file is found.
   - **Change** Displays the type of change that was made.
   - **Initials** Displays the initials of the individual who made the change.
   - **Creator** Displays the user name of the individual who made the change.
   - **Timestamp** Displays the date and time when the change was made.

3. If a certain number of items have been found, page navigation buttons in the local toolbar may be enabled. You can use these buttons to go to additional pages to display more items.
4. You can double-click any file in the list to accept or reject the changes.

CHAPTER 7

# Viewing Files with Annotations

You can view a list of all files where annotations (internal comments) have been inserted. You can also double-click a row to open the topic in question.

***HOW TO VIEW FILES WITH ANNOTATIONS***

1. Do one of the following, depending on the part of the user interface you are using:
   - **Ribbon** Select the **View** ribbon. In the **Analysis** section select **Project Analysis>Files With Annotations**.
   - **Menu** Select **View>Project Analysis>Files With Annotations**.
2. To see more of the information in the window pane, drag the divider bar to make the pane wider:
   - **File** Displays the name of the file.
   - **Title** Displays the properties title of the file (if any).
   - **Folder** Displays the folder where the file is found.
   - **Text** Displays the annotation text.
   - **Initials** Displays the initials of the individual who inserted the annotation.
   - **Creator** Displays the user name of the individual who create the annotation.
   - **Editor** Displays the user name of the individual who last edited the annotation.
   - **Create Date** Displays the date and time when the annotation was created.
   - **Edit Date** Displays the date and time when the annotation was last edited.

3. If a certain number of items have been found, page navigation buttons in the local toolbar may be enabled. You can use these buttons to go to additional pages to display more items.
4. You can double-click any topic in the list to view or modify it.

CHAPTER 8

# Viewing Topics Not Indexed

You can view a list of all topics where you have not yet inserted index keywords. Therefore, no references to those topics will be found in the generated index. You can also double-click a row to open the topic in question.

***HOW TO VIEW TOPICS NOT YET INDEXED***

1. Do one of the following, depending on the part of the user interface you are using:
   - **Ribbon** Select the **View** ribbon. In the **Analysis** section select **Project Analysis>Topics Not In Index**.
   - **Menu** Select **View>Project Analysis>Topics Not In Index**.

   The Project Analysis window pane opens, with the "Topics Not In Index" option selected from the drop-down menu at the top. The area at the bottom of the window pane displays all topics where you have not yet inserted index keywords.
2. To see more of the information in the window pane, drag the divider bar to make the pane wider:
   - **File** Displays the name of the file.
   - **Title** Displays the properties title of the file (if any).
   - **Folder** Displays the folder where the file is found.
3. If a certain number of items have been found, page navigation buttons in the local toolbar may be enabled. You can use these buttons to go to additional pages to display more items.
4. You can double-click any topic in the list to view or modify it.

CHAPTER 9

# Viewing Topics Not in a TOC

You can view a list of all topics that have been created in the project, but they have not yet been linked to any items in a TOC. A drop-down filter lets you select a specific TOC to analyze, or you can select "Any TOC" to analyze all TOCs in a project.

***HOW TO VIEW TOPICS NOT YET ADDED TO THE TOC***

1. Do one of the following, depending on the part of the user interface you are using:
   - **Ribbon** Select the **View** ribbon. In the **Analysis** section select **Project Analysis>Topics Not In Selected TOC**.
   - **Menu** Select **View>Project Analysis>Topics Not In Selected TOC**.
2. To see more of the information in the window pane, drag the divider bar to make the pane wider:
   - **File** Displays the name of the file.
   - **Title** Displays the properties title of the file (if any).
   - **Folder** Displays the folder where the file is found.
3. If a certain number of items have been found, page navigation buttons in the local toolbar may be enabled. You can use these buttons to go to additional pages to display more items.
4. (Optional) You can drag topics from the Topics Not In Selected TOC window pane into an open TOC by selecting a TOC from the **Filter** field in the Topics Not in Selected TOC window pane, then dragging topics from the pane into the TOC. You may need to float and position the TOC so you can see both it and the Topics Not in Selected TOC window pane.
5. (Optional) You can double-click any topic in the list to view or modify it.

CHAPTER 10

# Reports

In Flare you can generate custom reports based on the information contained in your project. You can create reports for just about any type of information that MadCap Analyzer captures. You can also design the look and feel of reports, save them for future access, and open them in a browser window (where you can print them).

This chapter discusses the following: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Generating Reports ..... 30
Opening Reports ..... 33
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## Adding Report Files

The first step in using Analyzer reports is to add a report file, which is stored in the Reports folder in the Project Organizer.

***HOW TO ADD A REPORT FILE***

1. Do one of the following, depending on the part of the user interface you are using:
   - **Ribbon** Select the **Project** ribbon. In the **Content** section select **New>Report File**.

     You can use the Options dialog to switch between ribbons and the classic tool strip layout. For more information see the online Help.

     Keep in mind that the smaller the application window becomes, the more the options in a ribbon shrink. Therefore, you might only see a small icon instead of text, or you might see only a section name displayed with a down arrow to access the options in it. You can hover over small icons to see tooltips that describe them. You can also enlarge the application window or click one of the section drop-downs in the ribbon to locate a hidden feature.
   - **Menu** Select **Project>Add Report File**.
   - **Right-click** In the Project Organizer, right-click on the **Reports** folder and from the context menu select **Add Report File**.

   The Add File dialog opens.
2. In the **File Type** field at the top, make sure **Report** is selected.
3. In the **Source** area select one of the following:
   - **New from template** This lets you choose either the factory template file or one of your own customized template files as a starting point. The new file will take on all of the settings contained in the template. If you want to use the factory template provided by Flare, expand the **Factory Templates** folder and click on a template file. If you want to use your own customized template file, expand the appropriate folder and click on a file. For more information about templates, see the online Help.

     **Note:** In some dialogs and wizards you can click the **Manage Templates** button if you want to open the Template Manager. This lets you manage any of your template files (e.g., add new templates, enter descriptions for templates). For more information see the online Help.
   - **New from existing** This lets you choose an existing file of the same type as a starting point for your new file. As with template files, your new file will take on all of the settings contained in the file you select. To use this option, click the browse button , use the Open File dialog to find a file, and double-click it.
4. (Optional) If you want to place the file into a subfolder that you previously created in the Project Organizer, in the **Folder** field click ... and select the subfolder. Otherwise, keep the default location.

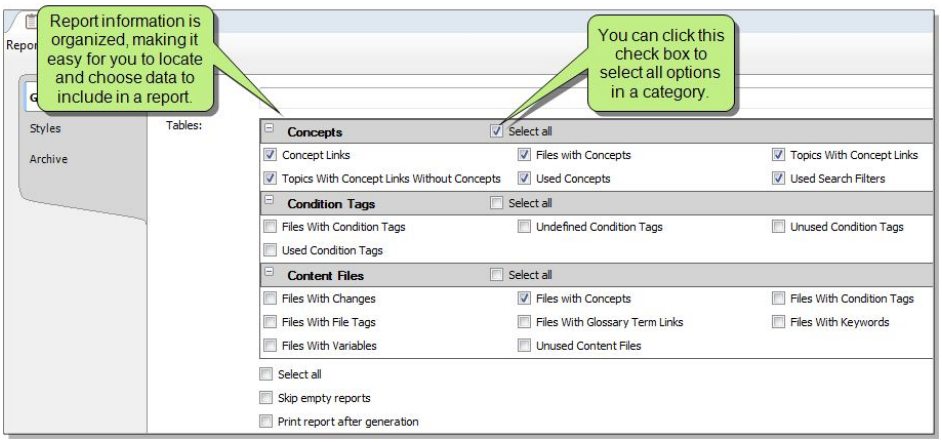
5. In the **File Name** field, type a new name for the report file.
6. Click **Add**. The report file is added to the Project Organizer. The Report Editor opens.

## Generating Reports

You can easily create a report based on the information captured in Analyzer. When doing this, you can provide a name for the report and select the types of information that you want to include in it. Another option is to immediately print the report after it is generated. You can also design the look and feel of the report, and then compile it so that it displays the selected data in the format you provide.

***HOW TO GENERATE A REPORT***

1. Add or open a report file. The Report Editor opens.
2. Select the **General** tab.
3. In the **Title** field, enter a title for the report you want to generate.
4. In the **Tables** section, click in the check boxes next to any information that you want to include in the report. Some items appear in multiple categories. Click the appropriate **Select All** check box to choose all items in a category.



5. (Optional) Select **Skip empty reports** if you want to see only reports that contain information.

> **E X A M P L E**
>
> Let's say you are generating a report and have selected ten different types of information to include. Perhaps one of those types of information—"Unused Condition Tags"—will not return any results because all of your condition tags have been used somewhere. However, the other nine types of information do have data to report.
>
> If you select the "skip" option, the generated report will include nine sections, one for each type of information containing data. You will not see a section in the generated report for "unused condition tags."
>
> If you do not select the "skip" option, you will see ten sections in the generated result. Nine of those sections will show data, and the tenth (for "unused condition tags") will simply mention that no data exists.

6. (Optional) Select **Print report after generation** if you want to print a report immediately after you generate it. If this option is selected, the Print dialog opens as soon as a report is finished generating.
7. (Optional) If you want to modify the look of the report, use the following steps.
   a. Select the **Styles** tab.
   b. Select the style item that you want to modify (e.g., ReportEntry, ReportHeading, ReportText). You can select a basic style node, or you can expand the node and select an option under it.
      - **ReportEntry** This affects the individual lines of data in a report, displaying the information you selected when generating the report. You can add borders, padding, and margins to those entries. Depending on the depth of the information in the report, the data may display on one of three levels. You can expand the style item and use the Level1, Level2, and Level 3 options to specify settings for each level.
      - **ReportGroup** This affects the chunks or groups of data in a report, displaying the information you selected when generating the report. You can add borders, padding, and margins to those entries.
      - **ReportHeading** This affects the individual headings that display in the report, based on the types of information that you selected when generating the report. For example, if you select four different types of data for the report (e.g., Absolute Links, Broken Links, External Links, Snippet Suggestions), you will see a different heading for each of those. You can change the heading label, as well as font, border, padding, and margin settings.
      - **ReportPrefix** This affects the prefix text that is displayed before the individual lines of data in a report so that you know what you are looking at in an entry (e.g., File, Condition Tag, Link, Bookmark). You can change the font settings for those prefixes. Depending on the depth of the inform-

ation in the report, the data may display on one of three levels. You can expand the style item and use the Level1, Level2, and Level 3 options to specify settings for each level.

- **ReportSection** This affects the entire section where a type of information is displayed in a report. For example, if you selected to view absolute links and external links in a report, you can modify the section for each, to change the look of the area where the heading and individual entries are shown. You can add borders, padding, and margins to those sections. You can also specify that a page break should be inserted before or after the heading in a report.
- **ReportText** This affects the text of the individual lines of data in a report. You can change the font settings for the text. Depending on the depth of the information in the report, the data may display on one of three levels. You can expand the style item and use the Level1, Level2, and Level 3 options to specify settings for each level.

c. Select the **Property Groups** or **Alphabetical List** option to display the properties for the style item.

d. In the **Properties** section, set the values for the properties that you want modify.

8. Click to save your work.
9. Select the **General** tab.
10. In the **Report** section, click the **Generate** button. The report is generated and displays below. If you change the options and click Generate again, the report will be replaced with a new one.

## Opening Reports

You can easily open a report file, which contains settings used for generating reports. Each report file can contain many generated reports in its archives. After generating a report, you can open it in a browser window. From the browser window, you can print the report.

***HOW TO OPEN A REPORT FILE IN THE INTERFACE***

1. Make sure the Project Organizer is open.
2. Double-click the **Reports** folder.
3. Double-click the report file that you want to open. The Report Editor opens, with the previous settings still in place. You can re-generate a report with those settings or use the Archive tab to open a report that you have saved previously.

***HOW TO OPEN A GENERATED REPORT IN A BROWSER WINDOW***

1. Generate a report. See "Generating Reports" on page 30.
2. In the Report Editor, do one of the following.
   - Select the **General** tab. Click the **Open in Browser** button.

     OR
   - If you have previously saved a generated report in the archive, select the **Archive** tab. Select the report and click the **Open in Browser** button.

   After opening a report in a browser window, you can print it.

## Saving Reports

You can archive a generated report, which saves a copy of the report in the Project\Reports folder where your project is located. Each report file can contain many generated reports in its archives.

***HOW TO SAVE A REPORT***

1. Generate a report.
2. In the Report Editor, select the **General** tab.
3. Click the **Add to Archive** button. The Archive Report dialog opens. By default, the name of the report file is displayed, followed by the current date.
4. Leave the report name as it is, or enter a new name.
5. Click **OK**.

   If you later want to open the saved report, use the Archive tab in the Report Editor.

APPENDIX

# PDF Guides

The following PDF guides are available for download from the online Help.

*Accessibility Guide*
*Analyzer Guide*
*Autonumbers Guide*
*Condition Tags Guide*
*Context-sensitive Help Guide*
*DotNet Help Guide*
*Eclipse Help Guide*
*Getting Started Guide*
*Global Project Linking Guide*
*HTML Help Guide*
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